

**Board of County Commissioners - Staff Report**

**Meeting Date:** January 7, 2025  
**Submitting Dept:** Public Works

**Presenter:** Chris Colligan  
**Subject:** Consideration of Consultant Contract for Stilson Habitat Restoration and Easement

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**Statement / Purpose:** To consider a Professional Services Contract Agreement for the design of a restoration plan, completion of an Environmental Assessment (EA) and conservation easement, and development of a recreational Conditional Use Permit (CUP) for the 8.5 acre County-owned parcel at Stilson. Additionally, at a December 9, 2024 workshop, the BCC directed staff to include the development of a habitat restoration plan and analysis of wildlife movement on Lot 4 of Greater Stilson, which is owned by the Jackson Hole Mountain Resort (JHMR) and is under an open space easement by the Teton County Scenic Preserve Trust. This contract agreement includes coordination with JHMR and public engagement regarding the proposed restoration projects.

**Background / Description (Pros & Cons):** The Greater Stilson area is comprised of several parcels, with ownership by both JHMR and Teton County. Teton County owns two parcels: Parks lot 2 (8.5 acres) and the Stilson Transit Center lot 7 (5.4 acres). JHMR owns the parking area lot 6 (9.03 acres), the cell tower lot 5 (.15 acres), and the Teton County Scenic Preserve Trust open space easement lot 4 (27.06 acres). Lot 4 surrounds all other Stilson lots to the north, east, south, and west. Over the years, multiple planning efforts for Greater Stilson have occurred between JHMR and Teton County. Most recently, with the award of the BUILD grant, the Stilson Transit Center Conditional Use Permit was approved and will be built on lot 7, 5.4 acres that were donated to the County by JHMR, with construction starting in spring 2025. Meanwhile, JHMR is proposing a site plan that will fulfill the resort's desire for additional parking, daycare, employee housing, and small retail.

Through the 2024 Stilson Transit CUP approval process, there was recognition by the BCC, Teton County Planning Commission, and county staff of the ecological value of the Greater Stilson area and how it contributes to wildlife permeability and movement throughout the Snake River corridor. Maintaining this permeability is even more critical with the recent construction by WYDOT (and partially funded by Teton County) of four wildlife crossings and fencing in the Greater Stilson area, two of which are directly adjacent to Stilson proper. At a September 9, 2024 workshop, the Board directed staff to further the following concepts for protecting and enhancing wildlife permeability throughout the Greater Stilson area:

- 1) Teton County Parks and Recreation determined the necessary acreage of the Teton County Parks parcel to accommodate a neighborhood parks component, as well as unprogrammed play fields per direction from the Board at the March 4, 2024 workshop. (At that meeting, the Board opted for no softball fields at this site to protect wildlife permeability.) A conceptual site plan for the Teton County Parks parcel was presented at the December 9, 2024 workshop.
- 2) Based upon the footprint to accommodate Parks and Recreation's infrastructure needs on the parcel, staff will bring a proposal to the BCC to place the entire (or a portion of) Teton County Parks parcel (8.5 acres) under conservation easement, potentially via the Teton County Scenic Preserve Trust.

At the December 9, 2024 workshop, staff was directed to:

- 1) Include in consultant contract scope of work an analysis of habitat and wildlife movement on not only the 8.5 acre County-owned parcel, but also on the JHMR-owned open space easement (Lot 4) surrounding Stilson.
- 2) Include public engagement in the development of habitat restoration plans.



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Public Works staff, in consultation with Teton County Parks and Recreation and Wyoming Game and Fish Department, issued a Request for Proposals (RFP) to obtain the services of a consulting firm to complete the above work. Habitat restoration plans and an accurate cost estimate for construction/landscaping will be the outcomes of this process. The RFP was advertised in the *Jackson Hole News and Guide* on *Jackson Hole News and Guide* on October 23 and 30, 2024; and, on the Public Purchase web platform. On November 8, 2024, five (5) proposals were received from:

- Y2 Consultants
- Pinyon Environmental
- Alder Environmental
- Harmony Design and Engineering
- Abnova Ecological Solutions (received late and not considered)

The proposals were reviewed and scored by a selection committee, comprised of representatives from Teton County Public Works, Teton County Parks and Recreation, and Wyoming Game and Fish Department. The review team ranked multiple firms similarly with great qualifications; however, cost proposals varied significantly. The review team had consensus moving forward with the lowest cost proposal after follow-up with references. An initial scope of work clarification meeting with the review committee and consultant occurred on December 6, 2024. After this meeting and further direction from the BCC, the review team had consensus in moving forward with Alder Environmental and their associated subcontractors.

The direction of the December 9, 2024 workshop resulted in minor modifications to the scope of work and project cost to account for extending habitat restoration plans and analysis of wildlife movement on both the County's 8.5 acre lot and JHMR's Lot 4. The contract separates habitat restoration work between the County owned lands and the JHMR Lot 4. This will result in the development of two separate plans with two separate procurement documents. Staff will return to the BCC and coordinate with the JHMR on how to proceed in the contracting of the restoration project, with a decision point determining if the project is going to be completed cooperatively for both parcels, with cost sharing, or solely for the County's 8.5 acres. The most significant part of the scope of work, developing an EA and CUP to record an easement on the 8.5 acres, is unchanged from previous BCC direction.

The final Scope of Work for Commissioner consideration is comprehensive and includes the following major task phases, which include the parcel ID number for the individual property for which the work will occur:

- PHASE I: PROJECT PLANNING & INFORMATION GATHERING - STILSON (22-41-17-23-4-10-003) & JHMR (22-41-17-23-1-15-001)
- PHASE II.a: HABITAT DELINEATION & SURVEYING - STILSON (22-41-17-23-4-10-003)
- PHASE II.b: HABITAT DELINEATION & SURVEYING - JHMR (22-41-17-23-1-15-001)
- PHASE III: ENVIRONMENTAL ANALYSIS - STILSON (22-41-17-23-4-10-003)
- PHASE IV: CONSERVATION EASEMENT - STILSON (22-41-17-23-4-10-003)
- PHASE V.a: HABITAT RESTORATION PLAN - STILSON (22-41-17-23-4-10-003)
- PHASE V.b: HABITAT RESTORATION PLAN - JHMR (22-41-17-23-15-001)
- PHASE VI: PROCUREMENT PACKAGE - STILSON (22-41-17-23-4-10-003)
- SUBCONTRACTOR: GANETT PEAK SURVEYING - STILSON (22-41-17-23-4-10-003)

The project is estimated to take approximately nine months to complete. Upon completion, Teton County reserves the right to extend the contract to include construction administration. If agreeable to both parties and with approval from the Board of County Commissioners, the contract may be extended to further advance



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habitat restoration completion for only the County's 8.5-acre parcel or for both JHMR and County owned parcels if deemed feasible by the cooperating landowners at JHMR and upon satisfactory performance of the consultant.

**Fiscal Impact:** The contract not-to-exceed amount is \$70,000 and will be paid out of Public Works Professional Services. A budget amendment may be necessary at the end of FY2025 as direction for this work was given after the FY2025 budgeting process.

**Staff Impact:** This project will require close cooperation between the selected consultant (Alder Environmental), Teton County Public Works, Teton County Parks and Recreation, and JHMR (and representatives).

**Legal Review:** Gingery

**Staff Input / Recommendation:** Staff recommends approval of the Professional Services Contract Agreement for the development of restoration plans for both the County owned 8.5 acres and JHMR lot 4 at Stilson; and completion of an EA, conservation easement, and recreation CUP for the County owned property only at Stilson, not-to-exceed amount of \$70,000.

**Attachments:**

- Stilson Restoration Design Plans - Request for Proposal (FINAL)
- Scope of Work and Contract (Stilson\_AlderEnv\_Contract\_122324)

**Suggested Motion:**

I move to approve the Professional Services Contract Agreement for the development of restoration plans for both the County owned 8.5 acres and JHMR lot 4 at Stilson; and completion of an EA, conservation easement, and recreation CUP for the County owned property only at Stilson, not-to-exceed amount of \$70,000.



## **Teton County, Wyoming Request for Proposals For Professional Services for Stilson Habitat Restoration**

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*According to Teton County Rules & Regulations:*

*2-3-1 PROFESSIONAL SERVICES, when an anticipated contract will exceed \$5,000, Teton County will publicly announce all requirements for Professional Services (i.e. Architectural, Engineering, and Consulting Services) and negotiate a contract for services on the basis of demonstrated competence and qualification for the types of services required, and at a fair and reasonable price. RFP shall be posted to Publicpurchase.com for a minimum of 2 weeks. Notice for newspaper advertising of required services shall be published for a minimum of two weeks if the anticipated contract will exceed \$35,000.*

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### **A. Invitation**

Teton County, Wyoming, herein after referred to as “County”, is soliciting written proposals by qualified ecological consultants for **Stilson habitat restoration and land conservation planning**, up to but not later than **5:00 PM MDT on Friday, November 8, 2024**, via uploading the response to the **Public Purchase website: [www.publicpurchase.com](http://www.publicpurchase.com), bid id #193232**

### **B. Background and Purpose**

Teton County (Owner) is seeking a qualified consultant with expertise and experience in habitat restoration and land conservation planning to develop a vegetation restoration project and assist with conservation planning for Teton County’s property located at the junction of Wyoming Highway’s 22 and 390.

The area, colloquially known as the Greater Stilson area, includes the Stilson Transit Center, private properties under Teton County Scenic Preserve Trust, private property currently used for skier parking, and property set aside for future recreational use (8.5 acres) owned by Teton County. Teton County received a federal grant to update the Stilson Transit Center facilities, slated for construction in 2026. Currently, the Wyoming Department of Transportation (WYDOT) is finishing the Snake River Bridge project that includes four wildlife crossings in the immediate vicinity of the Greater Stilson Area. At the September 9, 2024, workshop of the Board of County Commissioners, direction was given to staff to proceed with this project.

<https://tetoncountywy.gov/DocumentCenter/View/31030/0909-Stilson-Wildlife-Permeability>

Permeability for wildlife through the Stilson area is critical to the current health and movement of wildlife populations and will become even more important with the recent installation of four wildlife crossings, two of which are directly adjacent to the Stilson parcels. WY 22 and WY 390 also bisect critical moose winter range and movement corridors for many other migratory and local species. Through the Conditional Use Permit (CUP) approval process for the Stilson Transit Center, there was recognition of the ecological value of the greater Stilson area and how it contributes to wildlife permeability and movement throughout the Snake River corridor.

<https://tetoncountywy.gov/DocumentCenter/View/30261/0716-CUP2024-0001>

As such, the Board of County Commissioners directed staff to develop this RFP for further protecting and enhancing wildlife permeability throughout the greater Stilson area.



**C. Project Overview**

1. Teton County is considering the placement of a conservation easement on the Teton County Parks and Recreation parcel at Stilson (in its entirety or a portion) via the Teton County Scenic Preserve Trust. An easement on the 8.5-acre Parks parcel (or a portion thereof) would aid in protecting and enhancing wildlife permeability throughout the Greater Stilson area, as well as ensuring the efficacy of the new wildlife crossing infrastructure.
2. Additionally, the County is proposing habitat/vegetation restoration on a portion of the parcel described above. The design of the restoration project will require a determination of how much water is available to the County for use on the Stilson parcel and identification of the process to utilize the water for vegetation restoration irrigation.
3. The design of the restoration project and associated easements must be coordinated with the needs of the Teton County Parks and Recreation Department infrastructure planning, development, and programming.

**D. Responses to RFP**

- Responses to this solicitation shall follow the format as described in Section IV.
- Proposals must be submitted electronically through Public Purchase ([www.publicpurchase.com](http://www.publicpurchase.com), bid id #193232).
- Questions or comments regarding this Request for Proposals shall be submitted on the Public Purchase online platform by the date specified below.

**E. Project Schedule**

<u>Date</u>	<u>Task</u>
<i>Wednesdays, October 23 &amp; 30, 2024 (MDT)</i>	RFP Release and <i>publication as legal ad in Jackson Hole News and Guide</i>
<i>Friday, November 1, 2024 by noon (MDT)</i>	Deadline for posting of questions for County on Public Purchase website
<i>Monday, November 4, 2024 by 5pm (MDT)</i>	Deadline for County to respond to posted questions and post addendum/addenda
<i>Friday, November 8, 2024, by no later than 5pm (MDT).</i>	Proposal Deadline
<i>TBD</i>	Interviews (if needed)
<i>November 19-22, 2024</i>	Consultant Scope of Work, Fee Proposal and Contract Negotiation
<i>Tuesday, December 3, 2022</i>	Contract award to Teton County Board of Commissioners
<i>Project schedule will be negotiable</i>	Project commencement and completion dates



#### **F. Standard Proposal Information**

1. **Changes:** Teton County reserves the right to cancel this RFP process, modify the RFP as needed, or reject any or all proposals received.
2. **Contract Term:** The successful respondent must begin work within **30 Days** of Notice to Proceed. The contract term will be negotiated with the scope of work.
3. **Proposer's Cost:** The cost of developing a proposal is each respondent's responsibility and cannot be charged to Teton County.
4. **Verbal:** Any verbal communication from County employees concerning this RFP is not binding and shall not alter a specification, term, or condition of this RFP.
5. **Withdrawal or Cancellation:** The County reserves the right to cancel any contract awarded through this RFP process by providing 30 days' notice to the successful respondent. A respondent may, by letter to the County, withdraw or modify a submitted proposal prior to the due date.
6. **Teton County Property:** All proposals and related material submitted in response to this invitation shall become the property of the County and are a public record.
7. **Negotiations:** After the successful respondent is selected, the County will negotiate a final scope of service and contract. The County will also negotiate with the selected firm the time frame for delivery of projects and services and the terms and schedule for payment.

#### **G. Project Deliverables**

1. **Delineation of Valued Habitat** – Coordinate with Teton County Public Works and Parks and Recreation staff, to delineate areas of the County's 8.5-acre Parks parcel that provide valuable habitat/vegetation restoration potential. Provide recommendations to Teton County Public Works and Parks and Recreation staff regarding the future location of open space, unprogrammed fields, and developed recreational infrastructure. This includes survey work as needed.
2. **Completion of Environmental Analysis** – Review relevant publicly available data, hold discussions with local biologists, conduct site visits and complete a written analysis of the biological values of the proposed site for protection by conservation or open space easement.
3. **Drafting and Recording Easement** – Assist County staff with the process and preparation of a conservation or open space easement, including attendance at public meetings and drafting language for staff reports and easement documents.
4. **Design of a Habitat Restoration Plan** – Provide design plans in ARC GIS or CAD that can be used in the procurement of a contractor to install habitat restoration vegetation on the portion of the 8.5ac parcel that is to remain open space, including unprogrammed recreational field turf. Habitat plan should consider how vegetation will influence and encourage wildlife movement through the Greater Stilson area.
5. **Develop Procurement Documents** – Prepare procurement package for licensed contractors/landscapers to construct the habitat/vegetation restoration plan. The design plans and other necessary documents will be used for this bid package.
6. **Teton County reserves the right to extend the contract to include permitting and construction administration** – If agreeable to both parties and with approval from the Board of County Commissioners, the contract SOW may be expanded if deemed feasible and upon satisfactory performance of the consultant.



#### **H. Project Management**

The project will be overseen by the Teton County Public Works Project Manager.

#### **I. Professional Registration Requirement**

Consultants submitting a Proposal must comply with Wyoming Statute § 33-29, Surveyors and Engineers, to be considered for professional engineering or professional land surveying services in Wyoming.

#### **J. Proposal Format** (not to exceed 10 pages). *All items must be uploaded to the Public Purchase website (bid id #193232).* Respondents can register for free at <https://www.publicpurchase.com>. Each respondent shall submit the following:

1. **Cover Letter** – Letter must be signed by a person having the authority to commit the respondent to a contract to be accepted.
2. **Project Approach**– Summarize your company’s overall approach to this project, highlighting any outstanding features, qualifications, and relevant experience. Discuss your firm’s current job commitments and how your company can complete the work discussed in this RFP within the specified time frame.
3. **Examples** – Provide examples of previous projects of a similar nature.
4. **Technical Staff Qualifications and Experience** – Identify lead and support personnel and include resumes of such with listings of relevant experience and areas of expertise. Identify major projects completed within the last three years.
5. **List of References** - Proposals must include references from past clients or colleagues.
6. **Conflicts of Interest** – List any potential conflicts of interest.
7. **Cost proposal** – Provide cost proposal **in a separate uploaded PDF file** from other response material, clearly named as such. Final cost will ultimately be negotiated with the selected firm.

#### **K. Evaluation and Selection Process**

1. Each proposal will be evaluated based on the requirements outlined in the section below. Teton County reserves the right to reject any or all proposals.
2. Proposals will be reviewed and evaluated by a committee organized by Teton County staff.
3. Scoring: 10 – Excellent; 7.5 – Good; 5.0 – Satisfactory; 2.5 – Marginal; 0 – Unsatisfactory. The highest possible total score = 400.
4. Proposals will be judged on the final criteria:



	<b>Criteria</b>	<b>Rating</b>	<b>Weight</b>	<b>Score</b>
1	Project approach		10	
2	Examples with type of project specified in the RFP		5	
3	Qualifications and experience of firm and key individuals.		10	
3	Proven capacity to deliver the project requirements on time and on budget		4	
4	Professional Quality of submitted materials		1	
			<b>SUBTOTAL</b>	
5	Cost proposal (To be reviewed <i>after</i> qualifications-based selection criteria above are scored.)		10	
			<b>TOTAL</b>	

**Commencement of activities:** Following selection of consultant, the selected consultant shall prepare a draft contract with terms to be negotiated. The County Attorney's office will review all contractual documents. Contract documents must be executed by the Board of County Commissioners. Activities are to begin as soon as practically possible following contract execution.



## PROJECT INITIATION & CLIENT AGREEMENT

December 23, 2024

### CLIENT INFORMATION

Teton County  
P.O. Box 1727  
200 S Willow Street  
Jackson, WY 83001

### PROJECT INFORMATION

Stilson Habitat Restoration &  
Land Conservation Planning  
1345 N Beckley Park Way  
Teton County, WY  
PIDN: 22-41-17-23-4-10-003 &  
22-41-17-23-1-15-001

### SCOPE OF SERVICES & ESTIMATED FEE

Alder Environmental, LLC agrees to perform the following services for the above-named Client. Work will be billed based on time and materials, with the total cost not to exceed (NTE) of \$70,000 (the "Total NTE Amount"). Individual phase budgets are capped as follows:

#### **PHASE I: PROJECT PLANNING & INFORMATION GATHERING - STILSON (22-41-17-23-4-10-003) & JHMR (22-41-17-23-1-15-001)**

1. Project start-up and planning
2. Collaboration with project team/client
3. Information gathering and meeting preparation
4. Property research and records review
5. Coordinate additional JHMR scope

**Subtotal: \$4,500 (NTE)**

#### **PHASE II.a: HABITAT DELINEATION & SURVEYING - STILSON (22-41-17-23-4-10-003)**

1. Field work preparation
2. Site visit - vegetation inventory (8.5 ac)
3. Data management
4. Map preparation: existing conditions
5. Preliminary concept design
6. Teton County EA Pre-App Meeting
7. Client communication

**Subtotal: \$8,400 (NTE)**

#### **PHASE II.b: HABITAT DELINEATION & SURVEYING - JHMR (22-41-17-23-1-15-001)**

1. Field work preparation
2. Site visit - vegetation inventory (27.06 ac)
3. Data management
4. Map preparation: existing conditions
5. Preliminary concept design
6. Teton County EA Pre-App Meeting
7. Client communication

**Subtotal: \$6,100 (NTE)**

**PHASE III: ENVIRONMENTAL ANALYSIS - STILSON (22-41-17-23-4-10-003)**

1. Collaboration with project team/client
2. Communication with applicable agencies and local biologists
3. Environmental Analysis (EA)
4. Map preparation
5. EA submittal to Teton County (Teton County permit fee not included)

**Subtotal: \$12,000 (NTE)**

**PHASE IV: CONSERVATION EASEMENT - STILSON (22-41-17-23-4-10-003)**

1. Collaboration with project team/client
2. CUP preparation meeting with Teton County Planning and Building Department
3. Assisting in drafting and recording easement
4. Coordination with surveyor

**Subtotal: \$6,000 (NTE)**

**PHASE V.a: HABITAT RESTORATION PLAN - STILSON (22-41-17-23-4-10-003)**

1. Collaboration with project team/client
2. Public scoping on-site meeting
3. Final concept design
4. Habitat Restoration Plan preparation
5. Habitat Restoration Plan submittal to client

**Subtotal: \$10,800 (NTE)**

**PHASE V.b: HABITAT RESTORATION PLAN - JHMR (22-41-17-23-1-15-001)**

1. Collaboration with project team/client
2. Information gathering and meeting preparation
3. Final concept design
4. Habitat Restoration Plan preparation
5. Habitat Restoration Plan submittal to client

**Subtotal: \$9,000 (NTE)**

**PHASE VI: PROCUREMENT PACKAGE - STILSON (22-41-17-23-4-10-003)**

1. Contractor bidding
2. Contractor coordination
3. Collaboration with project team/client

**Subtotal: \$2,400 (NTE)**

**SUBCONTRACTOR: GANETT PEAK SURVEYING - STILSON (22-41-17-23-4-10-003)**

1. Topographic and Boundary Surveying
2. Drafting easements and legal descriptions
3. Drafting engineering design base drawings

**Subtotal: \$10,500 (NTE)**

**EXPENSES**

1. Alder Mileage
2. Laminated Maps
3. Alder GPS/Mapping Unit

**Subtotal: \$300 (NTE)**

**TOTAL: \$70,000 (NTE)**

Each phase includes a buffer to account for minor unforeseen complexities. Budget allocations between phases may be adjusted to address unforeseen changes or efficiencies, provided that the total NTE Amount is not exceeded. If additional work is requested beyond the scope, Alder Environmental, LLC will provide written notice to the client and obtain written approval prior to proceeding.

**FEE & PAYMENT**

Client agrees to pay Alder Environmental, LLC for above professional services as follows:

- Time (labor) and Expenses per above estimate and Exhibit B - Schedule of Rates and Fees
- Billed monthly via emailed invoice (option for electronic ACH payment)

A service charge of 15% annually will be charged on all overdue accounts. Client agrees to pay all reasonable costs of collection and reasonable attorney's fees should collection become necessary.

**ACCEPTANCE**

To accept this agreement, please sign below and initial exhibits. The provisions set forth on Exhibit A – Terms & Conditions of this contract are incorporated into and made a part of this agreement. There are no understandings or agreements except as expressly stated in this agreement.

\_\_\_\_\_  
Client Signature

\_\_\_\_\_  
Alder Environmental, LLC signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

**EXHIBIT A - TERMS & CONDITIONS**

The Client and Alder Environmental LLC agree that the following provisions shall be a part of their agreement.

1. Services in addition to those described in this proposal either requested by the Client or necessitated by a change in requirements of any governmental agency shall be considered as additional work and shall be paid by the Client. The Client understands and agrees that all work not specifically delineated within the services described herein shall be billed on a time and materials basis in accordance with our current rate schedule. This payment shall be in addition to any estimate, budget, bid, or maximum price agreement for the above-described scope of work. Wherever practical, changes, additions, or modifications to the scope of work shall be authorized by written change request.
2. In the event that all or any portion of the work prepared or partially prepared by Alder Environmental, LLC is suspended, abandoned, or terminated by the Client, the Client shall pay Alder Environmental, LLC for work performed, plus any required project documentation.
3. Alder Environmental, LLC shall not be responsible for delays in completing the work described herein which cannot reasonably be foreseen on the date of this proposal, or for delays which are caused by factors beyond their control or delays resulting from the action or inaction of any governmental agency.
4. All original documents, including electronic media and drawings prepared by Alder Environmental, LLC under this proposal as instruments of professional services are the property of Alder Environmental, LLC.
5. Client agrees to indemnify and hold Alder Environmental, LLC harmless from any liability, claims, and expenses, including any legal costs that may arise in connection with our services under this agreement.

Client Initials: \_\_\_\_\_

## EXHIBIT B – 2024 SCHEDULE OF RATES & FEES

### LABOR

<u>Category</u>	<u>Hourly Rate</u>
Principal & Owner ( <i>Professional Wetland Scientist</i> )	\$170
Principal Scientist ( <i>Professional Wetland Scientist</i> )	\$155
Senior Scientist	\$145
Scientist	\$130
Analyst/Project Support	\$120
Technician/Field Support	\$110
Administrative Support	\$80
Expert WiNTEss/Preparation and Court	150% hourly rate
Rush Rate/Weekend Time	150% hourly rate

### EXPENSES

<u>Equipment &amp; Vehicles</u>	<u>Rate</u>
Vehicle Mileage (4-wheel drive)	\$0.75 per mile
GPS/Mapping Unit (resource grade)	\$55 per day
Water Quality Meter	\$55 per day
Sampling Pump & Controller	\$55 per day
Water Velocity Meter	\$55 per day
Equipment Rental	Cost plus 10%
<u>Printing &amp; Mailing</u>	
Large Format Plots	Cost plus 10%
Black and White Prints and Copies (8.5x11)	\$0.30 per page
Black and White Prints and Copies (11x17)	\$0.45 per page
Color Prints and Copies (8.5x11)	\$2.00 per page
Color Prints and Copies (11x17)	\$4.00 per page
Mailing, Shipping and Fax	Cost plus 10%
<u>Other</u>	
Laboratory Analysis Fees	Cost plus 10%
Permit Fees Paid on Client's Behalf	Cost plus 5%
Field Supplies	Cost plus 10%
Sub-Consultants/Subcontractors	Cost plus 5%
<u>Travel</u>	
Commercial Travel	Cost
Lodging	Cost
Meals	Cost

Updated May 1, 2024

This Schedule of Rates is subject to change without notice after 12/31/2024. Work done on Saturdays, Sundays, or holidays to meet the Client's schedule will be charged at 1½ times the above rates for services. Charges for travel to out-of-office meetings, site visits, and court appearances begin on departure from office and end on return to office.

Client Initials: \_\_\_\_\_